

***Mobile Phone Policy***

Communication is vital to the smooth running of the businesses, but not at the expense of the health and safety of our employees.

In the interest of road safety in general and the safety of all employees driving on company business, including to and from their place of work, Ecore Construction Management Ltd is committed to providing sensible control and guidance to reduce the risk of road traffic accidents while using mobile phone in vehicles.

It is the policy of Ecore Construction Management Ltd:

1. To ensure that employees are aware that when driving on company business, without a vehicle fitted cradle mounted hands-free kit, they are prohibited from using hand-held mobile phones.
2. To ensure that employees are aware of the requirements to switch off mobile phones upon entering fuelling stations.
3. To ensure that employees are aware that they should avoid unnecessary or excessive use.

**Ecore**